

## THROWLEY PARISH COUNCIL

**Monday 19<sup>th</sup> November 2018 at 7.30pm  
at Parsonage Farm Conference Room, Throwley**

### **PARISH COUNCIL MEETING MINUTES**

**1. Attendees:**

- Roger Clarke (Chairman)
- Tim Young
- Adam Jastrzebski
- Sian Lewis
- Alan Murphy
- Roger Scutt
- Sarah-Jane Tormey
- Rachel Cowtan (Outgoing clerk)
- Sarah Selby (Incoming clerk)

**2. Minutes of meeting held 17<sup>th</sup> September 2018**

- Leaveland Corner name proposal – our suggestion will be taken into consideration, and we will be informed of the name chosen.
- Update on insurance claim regarding the accident on the Forstal – we have now given the adequate information to our insurance company and the solicitors of the claimant, stating that the road in question is not the responsibility of the Parish and as such we will have no further involvement.

**3. Parish Clerk replacement – Welcome to Sarah Selby, who will be formally taking over from Rachel in January after the next meeting.**

**4. Finance update**

**a) Current bank balance**

- i. Reviewed bank balance and signed outstanding cheques.
- ii. Discussed budget summary showing outcomings exceeding incomings by 10%. Agreed 10% was too high to increase the TPC portion of council tax. Also agreed 4.99% which is in line with the KCC rise was also too high, given we still have some reserves in the bank. Alan suggested 2.5% in line with inflation. Roger Scutt seconded. Councillors agreed with 5 in favour, 1 abstention. **ACTION: Clerk to submit form to SBC reflecting the agreed 2.5% increase, due by mid December.**

- iii. Discussed issues with Natwest bank, and agreed that Sian would obtain the relevant forms for changing to Lloyds.
  - iv. We have overpaid for the conference room facilities, and as such Tim Young shall not be invoicing TPC for November or January. Next invoice will be in March.
5. Honey fungus on the Forstal, A.Stoddart
- v. Unclear as to whether it is Honey fungus, and what action, if any, would be required. **ACTION: Alan to speak to Mary Munday regarding the fungus on the birch stump on the Forstal.**
6. Any other business
- Concerning email from Parishioner was discussed, who is struggling to get on the Swale housing register, which seems to be a requirement to qualify for a Leaveland Corner house. This is not as we were led to expect, and had understood that Throwley Parishioners would be given priority. **ACTION: Roger Clarke to discuss with Alison Thompson at English Rural how to proceed.**
  - Roger Clarke informed the TPC of an upcoming planning application for South Forstal Farmhouse, and shared the plans. The Councillors unanimously agreed that we supported the application. **ACTION: Roger Clarke to send the wording for our approval to the Clerk to submit to Swale.**
  - Noted that there has been some upset about the trees cut down at Dodds wood. This was done on recommendation by the Forestry Commission, and includes some coppiced trees which will therefore grow back. No action.
  - The lack of a defibrillator in Throwley was discussed. **ACTION: Add to agenda for next meeting.**
  - Roger Clarke informed TPC that Andrew Bowles will be looking after TPC until the next election, as Colin Prescott is ill.

Time and date of next meeting: Monday 21<sup>st</sup> January 2019