

**THROWLEY PARISH COUNCIL**  
**Tuesday 29<sup>th</sup> November 2022 at 6.30pm, Sheldwich Village Hall**

**Parish Council Meeting Minutes**

Present:

- Roger Clarke (TPC Chairman)
- Adam Jastrzebski (TPC Vice Chair)
- Sian Lewis (TPC Councillor)
- Paul Furneaux (TPC Councillor)
- Alan Murphy (TPC Councillor)
- Di Lintott (TPC Councillor)
- Sarah Selby (Clerk)

1. Apologies. Cllr Tormey was unable to attend due to work commitments.

2. Agree minutes of previous meeting and matters arising. All agreed minutes.

Matters arising:

- a. Unnamed roads. All agreed that it is better to share instructions instead of actual What3Words locations due to possibility of errors.

**Action:** Cllr Murphy to circulate details to Parish of how to use 'What3Words' via WhatsApp, Village email, directly to neighbours and on village noticeboard

- b. Defibrillator.

**Action:** Cllr Lintott to follow up training options

**Action:** Clerk to put sign on noticeboard with defib details and location

3. Finance update. Clerk to report on:

- a. Bank balance and payments made

Date	Description	Serial No	Debits	Credits	Balance
28Nov2022	B/P to: Sheldwich V. Hall		(36.00)		6,961.29
28Nov2022	B/P to: Sarah Selby		(47.94)		6,997.29
08Nov2022	KCC PAYMENT ACCOUN			300.00	7,045.23
24Oct2022	ZURICH			43.60	6,745.23
19Oct2022	Direct Debit (EDF ENERGY)		(14.13)		6,701.63
03Oct2022	B/P to: Sarah Selby		(462.10)		6,715.76
03Oct2022	B/P to: HMRC		(115.40)		7,177.86
30Sep2022	Service Charge		(18.00)		7,293.26
30Sep2022	SWALE COUNCIL			1,874.50	7,311.26
08Aug2022	B/P to: Paul Mesher		(595.00)		5,436.76
08Aug2022	B/P to: Roger Clarke		(25.00)		6,031.76
08Aug2022	B/P to: Sarah Selby		(37.98)		6,056.76
11Jul2022	B/P to: KALC		(201.55)		6,094.74
11Jul2022	B/P to: Sarah Selby		(262.12)		6,296.29
11Jul2022	B/P to: Sarah Selby		(50.00)		6,558.41

- b. EDF electricity charges and change to tariff

Charges now at new £25 per month rate.

- c. Assets and insurance changes

As assets valued at approx £15k, insurance policy needed amending to reflect this. Zurich quoted for new 'web only' tariff at reduced premium. We were refunded the difference (£43.60).

**Action:** Clerk to share policy details with Chair, Vice Chair and TEA.

- d. Clerk salary increase. 10% increase from £1050 PA to £1155 as agreed previously.

#### 4. Agree Throwley Parish Council Budget for 2023/24.

All agreed to maintain precept at current level for 23/24 and use reserves for shortfall. This includes any potential costs associated with an election in May 2023. Following a vote, the Council agreed to reduce the amount donated to charity in 2023/23 and 23/24. £100 will be donated to Kent, Surrey and Sussex Air Ambulance Charity.

**Action:** Clerk to find out details of other SBC Parish precepts and donations.

**Action:** Clerk to update budget and submit precept application.

#### 5. Planning Applications.

There were no objections to the 2 current applications.

**Action:** Chairman to share comments with Clerk to submit.

#### 6. Electricity kiosk. Clerk to seek views on safety check and smart meter installation.

**Action:** Cllr Lintott kindly agreed to be present for smartmeter installation (1<sup>st</sup> December from 4pm to 8pm) and to follow up repairs needed with EDF rep or James Dobson.

#### 7. List of ideas for future grant funding. Clerk to share ideas so far, thoughts on how we can proceed and collate any other suggestions.

Replacing traditional style finger posts which are currently in state of disrepair has been looked into previously but was not able to progress due to KCC Highways responsibility for all public road signage.

**Action:** Clerk to add replacing traditional finger posts to our Highways Improvement Plan

**Action:** Clerk to roll forward this item to next agenda

#### 8. Items for our MP. Chair and Clerk to raise:

- a. Potential funding available for electric charging points for vehicles
- b. Funding opportunities eg Throwley Church facility improvements
- c. Litter / traffic / dangerous roads
- d. Follow up meeting with Swale PCs (and potential tour)

**Action:** Due to time constraints, this item will be rolled forward to our next meeting. Clerk to action.

#### 9. Litter.

A potential additional village clean up was proposed but the council do not think is feasible. Cllr Tormey shared details of everyone's obligation regarding waste carriers.

**Action:** Cllr Tormey to circulate waste carrier details.

10. Defibrillator checks and maintenance.

The Chairman extended his thanks to Brendan Clarke for kindly repairing the broken pane of glass in the telephone box especially as he did not charge for doing this.

Paul Sulsh has volunteered to carry out monthly checks of the defibrillator to make sure it is operating correctly. Cllr Tormey will also continue to keep an eye on the telephone box and the defibrillator to make sure both are in a good state of repair.

**Action:** Clerk to circulate instructions for checking the defibrillator

11. Date and venue for next TPC meeting.

7pm Tuesday 17<sup>th</sup> January 2023 at Sheldwich Village Hall (venue TBC)

12. Any other business

Discussion around residents and Councillors concerns re the removal of hedges and field boundaries in the Parish. Suggestion to write to relevant homeowners.

**Action:** Clerk to compose and circulate draft letter

## Annual Parish Meeting

The Parish Council were joined by 8 Parish residents.

1. Chairman's report

The Chairman reported on the previous year in the Parish including reflections on the passing of Her Majesty Queen Elizabeth II. He gave thanks to the support and hard work of the Council and his Clerk.

2. Speaker

Cllr Jastrzebski gave a thorough update on the Throwley broadband project. *Details in a separate document and available on [www.Throwley.org](http://www.Throwley.org)*

3. Resident's views

- a. Can the Council do anything about the ditches and gateways put in place to prevent trespass and hare coursing? Response: unfortunately, these actions are the responsibility of landowners, so the council is not able to maintain or change these. Suggest contacting landowners directly where there are any concerns. All are reminded to report any illegal activity directly to the police.
- b. John Owen (our local historian) is writing a comprehensive history of Throwley. He has asked for copies of land deeds to help this endeavour.

**Action:** Vice Chair to circulate this request via village email and WhatsApp.

- c. Rubbish and fly tipping. All shared concerns about the amount of rubbish and fly tipping in the Parish. There are no quick solutions, but the Council will continue doing what it can.
- d. The Council noted that a number of privately installed and maintained drains in the Parish have improved localised flooding issues.