

# THROWLEY PARISH COUNCIL

Monday 25<sup>th</sup> March 2019 at 7.30pm

At Parsonage Farm Conference Room, Throwley

## PARISH COUNCIL MEETING MINUTES

1. Attendees:
  - Roger Clarke (Chairman)
  - Tim Young
  - Adam Jastrzebski
  - Sian Lewis
  - Alan Murphy
  - Roger Scutt
  - Sarah-Jane Tormey
  - Sarah Selby (Clerk)
2. Minutes of meeting held 21<sup>st</sup> January 2019
  - a. Regarding the Throwley Village Lanes Clean up event, the Chairman wanted to thank Tim and Alison Young for their hard work in organising and hosting this successful event and also to Sian Lewis for her route planning skills and posters
  - b. Minutes agreed and signed
3. Finance update
  - a. Reviewed bank balance and recent transactions **ACTION: Clerk to circulate details of account balances**
  - b. Defibrillator grant money - £600 received to be spent on new equipment
  - c. Unity Bank update from Clerk – unfortunately banking with Unity incurs an annual charge
    - i. All agreed to continue with Natwest
    - ii. SL to authorise online payments as she has access to the account
    - iii. All agreed to reducing number of signatories to 1 to allow online bank payments
    - iv. Clerk to follow up with Natwest to remove old signatories and update account to reflect change to Clerk as primary point of contact **ACTION: Clerk to visit Natwest bank branch with Council member to update details**
4. Consider a speaker for the Annual Parish Meeting
  - a. All agreed to 15<sup>th</sup> April date for meeting **ACTION: Chairman to send details to Sarah Reeves and SL to create a poster for the event**
  - b. All agreed to speaker who can give update on and demonstrate use of the defibrillators **ACTION: Chairman to invite Keith Steers**

5. Discussion of speed limit through the Forstal
  - a. SJT researched issue and we do not meet the criteria for a 30 MPH speed limit which is based on the number of accidents reported to the police. **ACTION: SJT to draft letter for discussion with Chairman asking for Highways Department to carry out a risk assessment**
6. Parish Council elections on 2<sup>nd</sup> May
  - a. Completion of nomination forms – Chairman updated all with latest guidance
7. AOB
  - a. TY reported potholes by the pumping station **ACTION: Chairman to report for repair**
  - b. AJ raised issue of damaged and obscured road signage. It was noted that previous attempts to replace the older style signage was prohibitively expensive. **ACTION: Chairman to find out best contact to write to about this issue**

Date, time and venue for next meeting:

7.30pm on Monday 15<sup>th</sup> April 2019, Annual Parish meeting at Throwley Church