

THROWLEY PARISH COUNCIL

Monday 3rd June 2019 at 8pm
at Parsonage Farm Conference Room, Throwley

PARISH COUNCIL MEETING

MINUTES

Attendees:

- Roger Clarke (Chairman)
- Adam Jastrzebski
- Sian Lewis
- Alan Murphy
- Sarah-Jane Tormey
- Sarah Selby (Clerk)

1. Apologies - Roger Scutt

2. Approve minutes of meeting held 25th March 2019 – Approved and signed by Chairman

3. Finance update - Clerk

- **Bank balance and payments made** – current balances shared with Council
- **Natwest Bank Account Situation** – following discussion of continuing issues with Natwest Bank regarding updating signatories, the Council agreed to change to new banking with Unity Bank. They are specifically suited to not-for profit organisations and councils. All agreed that if the cost of banking with Unity Bank is less than £100 per year then Clerk will make arrangements to move our accounts.
- **Action: Clerk to contact Unity Bank**

4. Defibrillator update – AJ

- Our application was slightly delayed due to excess of applications to BHF funding but has now been approved
- **Action: Clerk to arrange payment of grant money to BHF**
- Keith Steer, with support from AJ, will liaise with BHF to arrange delivery, location and training for new defibrillator unit
- SJT kindly offered to clean the phone box on the Forstal ready for housing the defibrillator as this is the chosen location
 - **Action: AJ to let SJT know when this is confirmed**

5. Consider co-option to fill Council vacancy – Chairman

- **Action all: Council to consider possible candidates for discussion at next meeting**

6. Speeding issue on the Forstal reply from KCC – Chairman / Clerk

- This issue is still a cause for concern with the Council and residents
- Clerk updated the Council on call she received from KCC Highways department following our letter to them expressing concerns over the speed limit through the Forstal

- Council agreed that the Clerk should follow up the suggestion that we could work with a Highways department appointed project manager to devise and cost a suitable scheme
- **Action: Clerk to email Highways department**
- AJ suggested a student project could help us but this will be followed up once the Highways Department project manager is involved.

7. Future meeting dates – Clerk

- Chairman suggested quarterly meetings instead of current bi-monthly meetings and all agreed
- AJ expressed concern about planning issues so all agreed to meet for extraordinary meetings to discuss planning issues if the need arises
- Upcoming dates confirmed as:
 - Monday 23rd September at 7.30pm at Parsonage Farm Conference Room (TBC)
 - Monday 13th January at 7.30pm at Parsonage Farm Conference Room (TBC)
 - Monday 6th April – 6.30pm for ordinary Council meeting followed by Annual Parish meeting at 7.30pm at Throwley Church (TBC)
- **Action: Clerk to confirm dates with venues**

8. Any other business

- SJT raised concern about the grass clippings being left on the Forstal after mowing
 - **Action: Chairman to speak to gardener about this issue and to TEA about additional charges possibly incurred by mowing ahead of the fete.**
- Clerk has received letter from CAB asking for support with funding
 - All agreed to charitable donation to CAB for 2018/19
 - **Action: Clerk to arrange payment of £100 to CAB**
- Clerk requested more posters and up to date activities for the noticeboard on the Forstal as the current content is looking a bit tired
- Chairman advised Council that our new representative for East Downs ward on Swale Borough Council is David Simmons
 - **Action: Clerk to invite David to our next meeting**
- All agreed to pay for Tim Young's leaving present from TPC account as it was a thank you from the whole parish which he has served for over 50 years
- All agreed that the Council will pay for course for Clerk provided by SLCC to support the Clerk in her new role

Time and date of next meeting:

Monday 23rd September at 7.30pm at Parsonage Farm Conference Room (TBC)