

**THROWLEY PARISH COUNCIL**  
**Tuesday 9<sup>th</sup> January 2024 at 6.30pm, Sheldwich Village Hall**

**Parish Council Meeting Minutes**

Present:

Adam Jastrzebski	(TPC Chairman)
Di Lintott	(TPC Vice Chair)
Sian Lewis	(TPC Vice Chair)
Alan Murphy	(TPC Councillor)
Paul Furneaux	(TPC Councillor)
Sarah Selby	(Clerk)

1. Apologies:

Sarah Jane Tormey	(TPC Councillor)
Rich Lehmann	(KCC Borough Councillor, Swale East)
Terry Thompson	(SBC Councillor, East Downs)
Gary Morris PC	(Kent Police)

2. Agree minutes of previous meeting (Chair) - All agreed minutes.

3. Update on actions from previous meeting (Chair)

HugoFox website payments: the Chair has asked to pay in 3 annual instalments but the Council have agreed to accept the risk if we are required to pay a lump sum in May 2024.

**\*\*\*Update after meeting\*\*\*** HugoFox has agreed to this arrangement if the commitment is made in writing.

4. Finance update:

Throwley Parish Council	Balance	Available
<b>Current T1</b>	<b>7,209.12 GBP</b>	<b>7,209.12 GBP</b>
60-83-01 20419286		

Balances are correct as of 16:53 on 19 Jan 2024.

↓ Date	Description	Paid in	Paid out	Balance
09/01/24	B/P to: Sheldwich V. Hall • THROWLEY PC 090124		-39.00	
02/01/24	Direct Debit (EDF ENERGY) • 673113018992		-22.00	
31/12/23	Service Charge		-18.00	
29/11/23	Direct Debit (EDF ENERGY) • 673113018992		-22.00	
28/11/23	B/P to: Sheldwich V. Hall • THROWLEYPC28112023		-39.00	
31/10/23	Direct Debit (EDF ENERGY) • 673113018992		-22.00	

b. Forstal tree work update – date still TBC.

**Action:** Clerk to email Ed Linch at Landscape Solutions to confirm date and also to arrange for Ed to contact Cllr Furneaux in future to arrange grasscutting and to

confirm payments. Agreed the usual arrangement is 10 cuts per year with 2 of those arranged in the week before the fete in June – ideally with the cuttings collected.

5. Clerk recruitment update (Chair)

The Council discussed the 2 candidates received to date. The Chair is also hoping to find a Throwley resident who could take on the role.

**Action:** Clerk to send holding email to 2 candidates

**Action:** Chair to update Council on any other potential candidates

6. Confirm Parish landowner contact details for footpaths and other matters (Chair)

The Clerk reminded the Council that footpath clearance is the responsibility of landowners and Kent County Council. The Parish Council intends to write to all relevant landowners to remind them to maintain the footpaths across their land for the benefit of the Parish.

**Action:** Cllr Furneaux will create a list of footpaths and the relevant landowners in our parish using the details collated by the Chair

**Action:** Clerk to follow up on the recent KCC investigation into the Bridleway at Valley Farm to find the outcome.

7. Village Lane's Clean up (Vice Chair Cllr Lewis)

Date arranged for 17<sup>th</sup> March

Cllr Lewis will be looking for volunteers to support this event.

**Action:** Clerk to contact Swale BC to provide risk assessment and arrange loan of the litter pickers, high vis vests and other equipment. Also to request collection of the rubbish following the event.

8. 2024 meeting dates:

- 6.30pm Tuesday 12 March: ordinary meeting at Sheldwich Village Hall
- 6pm Tuesday 14 May: TPC AGM followed by Annual Parish meeting from 7.15pm, both at Throwley Church
- 6.30pm Tuesday 9<sup>th</sup> July: ordinary meeting at Badlesmere Village Hall
- 6.30pm Tuesday 17<sup>th</sup> September: ordinary meeting at Badlesmere Village Hall
- 6.30pm Tuesday 12<sup>th</sup> November: ordinary meeting at Sheldwich Village Hall

9. Any other business

Cllr Lintott will start to draft the village update but won't circulate until details of the new Clerk and tree work dates are confirmed

Cllr Lintott will measure the village map which needs replacing and the Clerk will try to find a digital version to hopefully create something suitable.

The Chair will attend the MP meeting with Helen Whately on 2<sup>nd</sup> February at Lenham Community Centre.