

# THROWLEY PARISH COUNCIL

Monday 21st January 2019 at 7.30pm

At Parsonage Farm Conference Room, Throwley

## PARISH COUNCIL MEETING MINUTES

1. Attendees:
  - Roger Clarke (Chairman)
  - Tim Young
  - Adam Jastrzebski
  - Sian Lewis
  - Alan Murphy
  - Roger Scutt
  - Sarah-Jane Tormey
  - Rachel Cowtan (Outgoing clerk)
  - Sarah Selby (Incoming clerk)
2. Minutes of meeting held 19<sup>th</sup> November 2018
  - Action to be carried forward from last meeting. **ACTION: Alan to speak to Mary Munday regarding the fungus on the birch stump on the Forstal**
  - Minutes agreed and signed
3. Finance update
  - a. Reviewed bank balance and recent transactions
  - b. Lloyds banking service was discussed and not considered an improvement on current banking arrangements
    - i. Sarah suggested Unity Banking **ACTION: Sarah to find out more details of Unity Bank for discussion at next meeting**
4. Chairman – Parish matters
  - The chairman asked Adam if TEA has thanked Nick Steer for donating Christmas tree **ACTION: Roger to follow up other TEA members**
  - Grass cutting: The chairman sought approval to increase the payment for this service, should this be necessary. All agreed to maximum 10% increase as the price has been static for 3 years.
  - Upcoming meeting dates: Agreed dates are Monday 25<sup>th</sup> March for next TPC meeting and Monday 15<sup>th</sup> April for Annual Parish Meeting at 7.30pm at Throwley Parish Church. The rest of the dates for the year will be agreed after the election in May
  - A letter was received from a member of the parish regarding the arrival of a mobile home at Mr Scamp's field. Concerns were raised by the Council. **ACTION: Clerk to write to Graham Thomas (East Swale Planning Officer) to express the concerns of the council and draw the issue to his attention.**
5. Grant money application discussion
  - Guests joined us for the discussion: Charlotte Shattuck and Keith Steer

- Adam explained the 'You Decide' fund available for local needs and suggested we could apply for funding for defibrillators
  - There is a British Heart Foundation scheme to support public access defibs especially in rural areas
  - For a £600 contribution they provide:
    - o A new model of defibrillator which lasts for 5 years with no additional maintenance costs
    - o A secure cabinet and signage
    - o Training
    - o A link to the local ambulance service
  - There is a cost associated with replacing the pads and battery in the event the equipment is used
  - The best location for the equipment needs further discussion due to the dispersed nature of the Parish but the old phone box on the Forstal was suggested
  - Adam suggested that TEA could contribute a small donation annually to cover future costs
  - All agreed that we support applying to the 'You Decide' fund for this equipment and that the Council will still fund the equipment if this is not successful
  - Application deadline is Friday 25<sup>th</sup> January. The application will need community support in the form of attending a meeting in Teynham at 9.30am on Saturday 2<sup>nd</sup> February to vote.
6. Parish Council Election on 2<sup>nd</sup> May
- There will be a lot more communication about this in the coming weeks which Sarah and Roger will share with the Council
7. Village Lanes Clean up
- Agreed date and time is Sunday 24<sup>th</sup> March at 11.30am at Parsonage Farm. Tim stated that after many years, this is the last year they will be able to host this event. **ACTION: Sian to discuss details of catering with Alison Young. Sian will create and circulate a flyer and put a notice in the parish magazine**
8. Meeting schedule for the year ahead
- See item 4
9. Any other business
- Sarah-Jane raised the issue of the speed limit through the Forstal as she is concerned about safety **ACTION: Clerk to add to agenda for further discussion at next meeting. ACTION: Sarah-Jane to discuss issue with KALC for advice**
  - Thanks from Roger S to the Chairman for the pot hole improvements he instigated on Loose Down Road

Date, time and venue for next meeting:

7.30pm on Monday 25<sup>th</sup> March at Parsonage Farm Conference Room